

FY 2022/2023 Adopted Budget

September 20, 2022



Mission Statement

We commit to providing exceptional public service that:

- Creates a healthy and safe community,
- Exercises natural, cultural, and financial resource stewardship,
- Promotes economic prosperity, and
- Enhances quality of life

Changes or Modifications to the Budget

- If the Board directs further changes today, the budget documents, appropriation limit computation, and budget resolution would need to be changed.
- This will require a break during the meeting to allow the Auditor-Controller and CAO staff time to prepare revised documents for final action by your Board.

Budget Detail

A copy of the full budget package including interactive graphs and charts can be found at:

<https://stories.opengov.com/tuolumnecountyca/published/Hh2XDoOv1>

Budget Development Process

FY 2022-2023 Budget Calendar

Departments	3 rd Quarter/Year End Work	February 14-March 4 th
Budget Team	Kick-off meeting	March 16 th
Budget Team	Discuss 3 rd Quarter/Year End needs	March 21 st - March 25 th
CAO Staff	Develop 3 rd Quarter presentation	March 28 th —April 12 th
Departments	2022-23 Recommended Budget Work	April 13 th – April 29 th
Departments	Submit ARP requests to CAO Staff	April 15 th
CAO Staff	Review/Compile ARP requests	April 18 th —April 22 nd
<u>BOS Meeting</u>	FY 2021-22 3 rd quarter presentation and ARP Direction	April 19 th
Budget Team	Discuss ARP requests and BOS direction	April 25 th
CAO Staff	Review 2022-23 Recommended Budget	April 30 th —May 5 th
<u>BOS Meeting</u>	ARP discussion and direction from BOS	May 3 rd
Budget Team	Review 2022-23 Budget, Depart. and BOS ARP requests	May 6 th
CAO Staff	Develop presentation for Recommended Budget and ARP	May 7 th – May 12 th
<u>BOS Meeting</u>	FY 2022-23 Recommended Budget and ARP Direction	May 17 th

Budget Development Process continued

Budget Team	Make Further Recommendations based on BOS mtg.	May 19 th
CAO Staff	Develop budget and BOS presentation	May 20 th —May 31 st
<u>BOS Meeting</u>	FY 2022-23 Recommended Budget and ARP Direction	June 7 th
Budget Team	Make Further Recommendations based on BOS mtg.	June 8 th
CAO Staff	Develop budget and BOS presentation	June 9 th —13 th
<u>BOS Meeting</u>	FY 2022-23 Recommended Budget Approval, including ARP	June 21 st
Departments	Complete 2021-22 Year End Budget Work (see letter from Auditor)	July 1 st – July 15 th
Departments	Adopted Budget work. Personnel/one-time requests to CAO Staff	July 18 th – August 5 th
HHSA	Adopted Budget work. Personnel/one-time requests to CAO Staff	July 18 th – August 17 th
CAO Staff	Review Adopted Budget changes/Compile requests	August 5 th —August 25 th
Budget Team	Make recommendations based on Board direction	September 2 nd
<u>BOS Meeting</u>	FY 2022-23 Adopted Budget Direction	September 6 th
CAO Staff	Develop budget and BOS presentation	Sept. 6 th —Sept. 15 th
<u>BOS Meeting</u>	FY 2022-23 Adopted Budget Approval	September 20 th

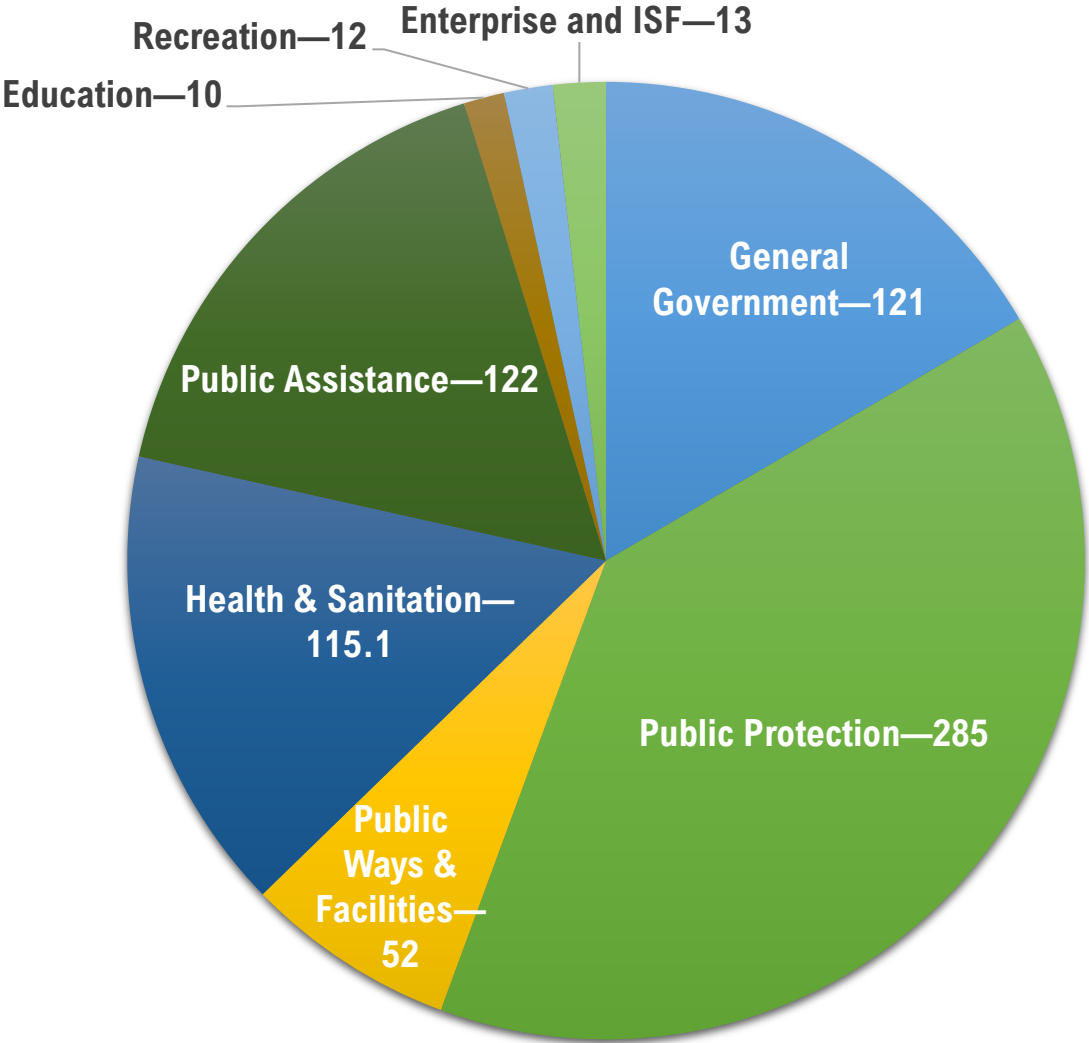
Board Direction from September 6, 2022

- Add CAO Recommended positions
- ARP:
 - Probation generator
 - Online crime reporting software
 - Bookmobile
 - Vehicles for CDD, PW
 - Armory building assessment
 - Equipment for Fire, Public Works (masticator), Sheriff and Standard Park
 - Water advocacy
 - Siren maintenance, Firesafe Council, JT Fire furniture, Tuolumne County Arts
- Internal loan of \$2,350,000 to be paid back in 3 years to renovate Washington Street and Yaney Street Courthouses

FY 22-23 Budget Comparison

	FY 21-22 Adopted Budget	FY 22-23 Adopted Budget	Change	%
General Fund	\$96,253,613	\$108,833,133	\$12,579,520	13%
Governmental Funds	\$207,232,464	\$218,634,914	\$11,402,450	5%
Enterprise Funds	\$ 11,014,667	\$ 18,008,312	\$ 6,993,645	63%
Internal Service Funds	\$ 19,233,093	\$ 21,605,193	\$ 2,372,100	12%
All Budgeted Funds	\$237,480,224	\$258,248,419	\$20,768,195	8%
FTEs	698.4	730.1 (24.5 GF)	31.7	4%

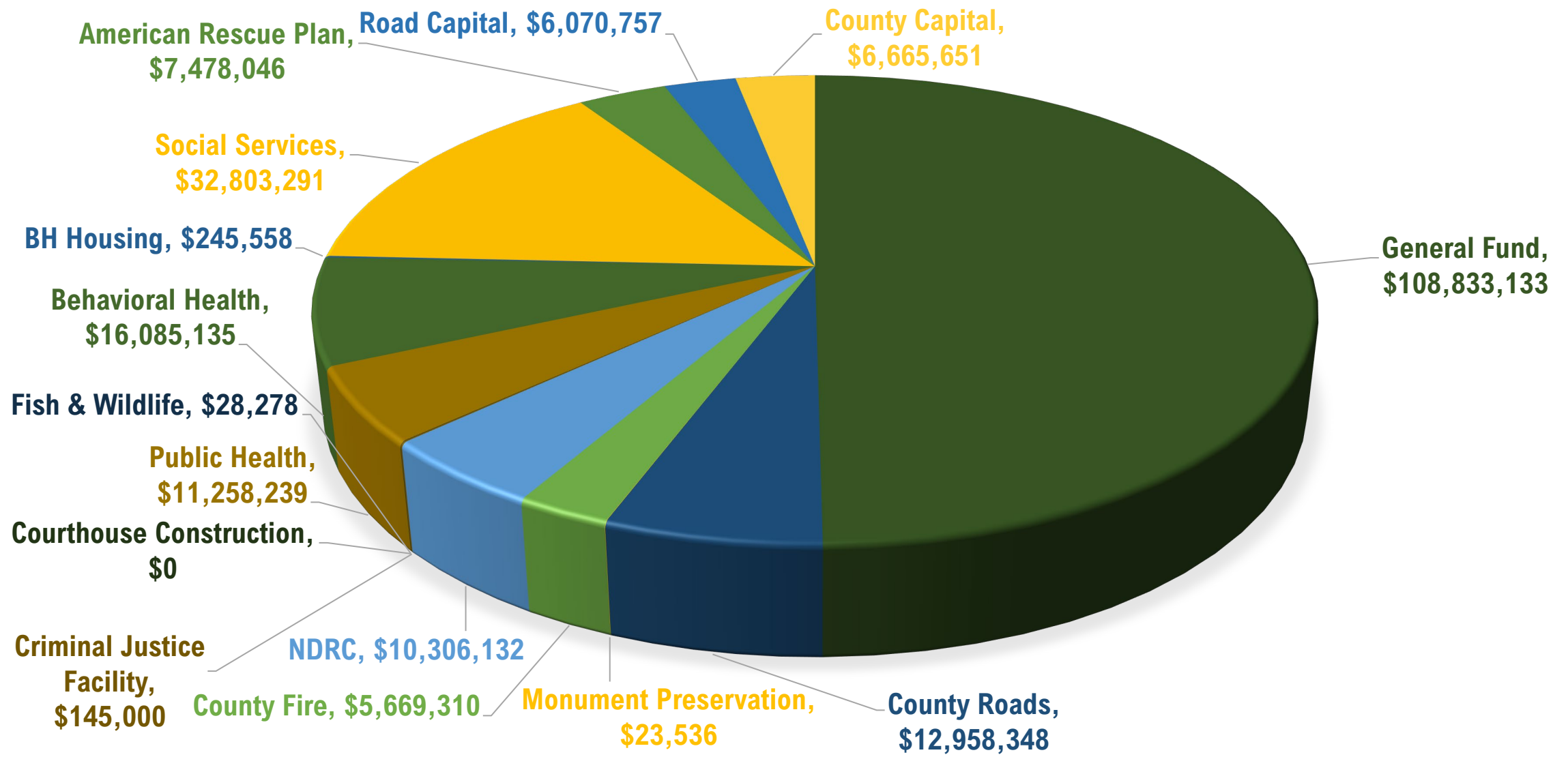
FY 22-23 Budget Summary—Positions by Function



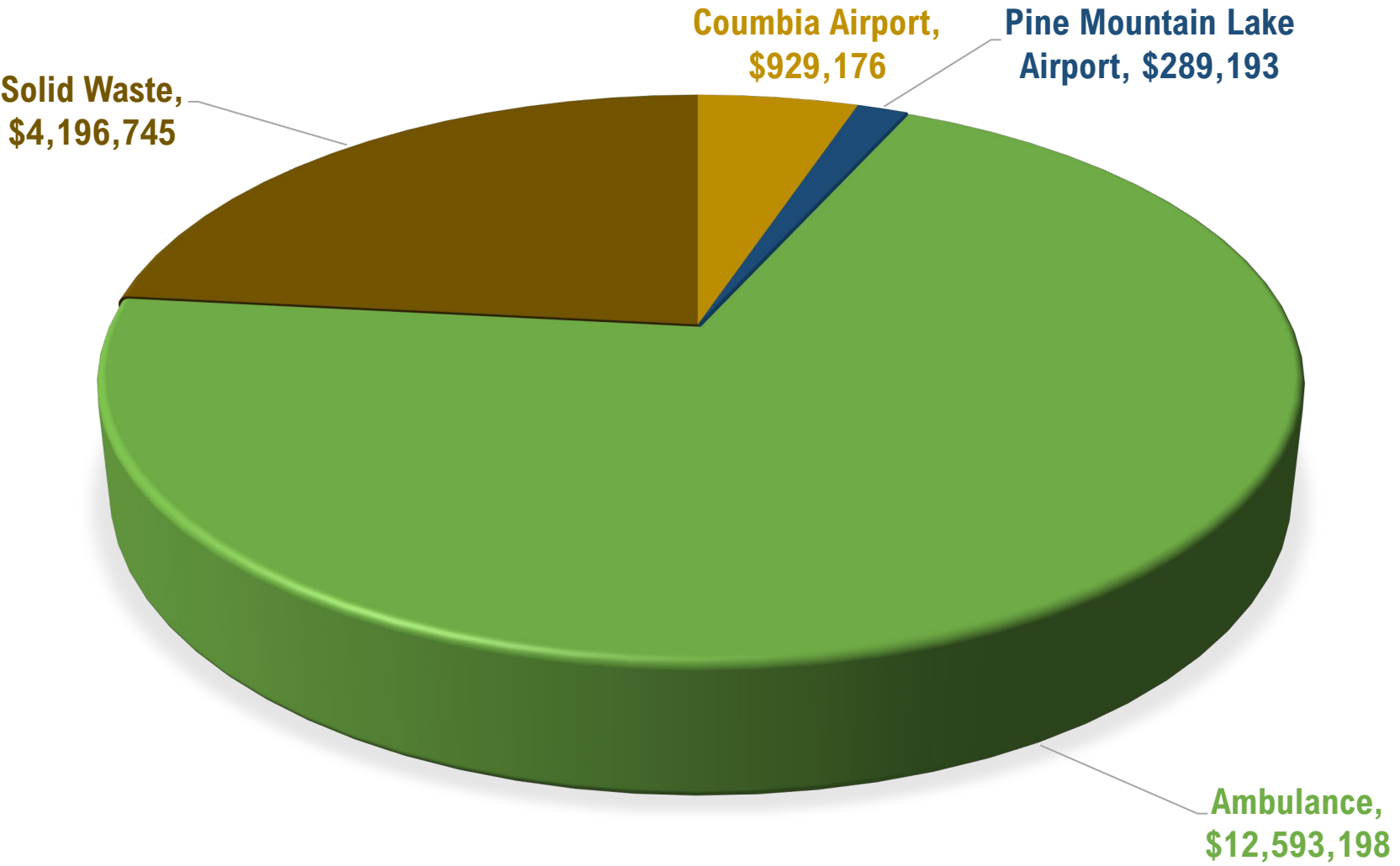
730.1
Full-Time Equivalent
positions (FTEs)

24.5 Grant-Funded FTEs

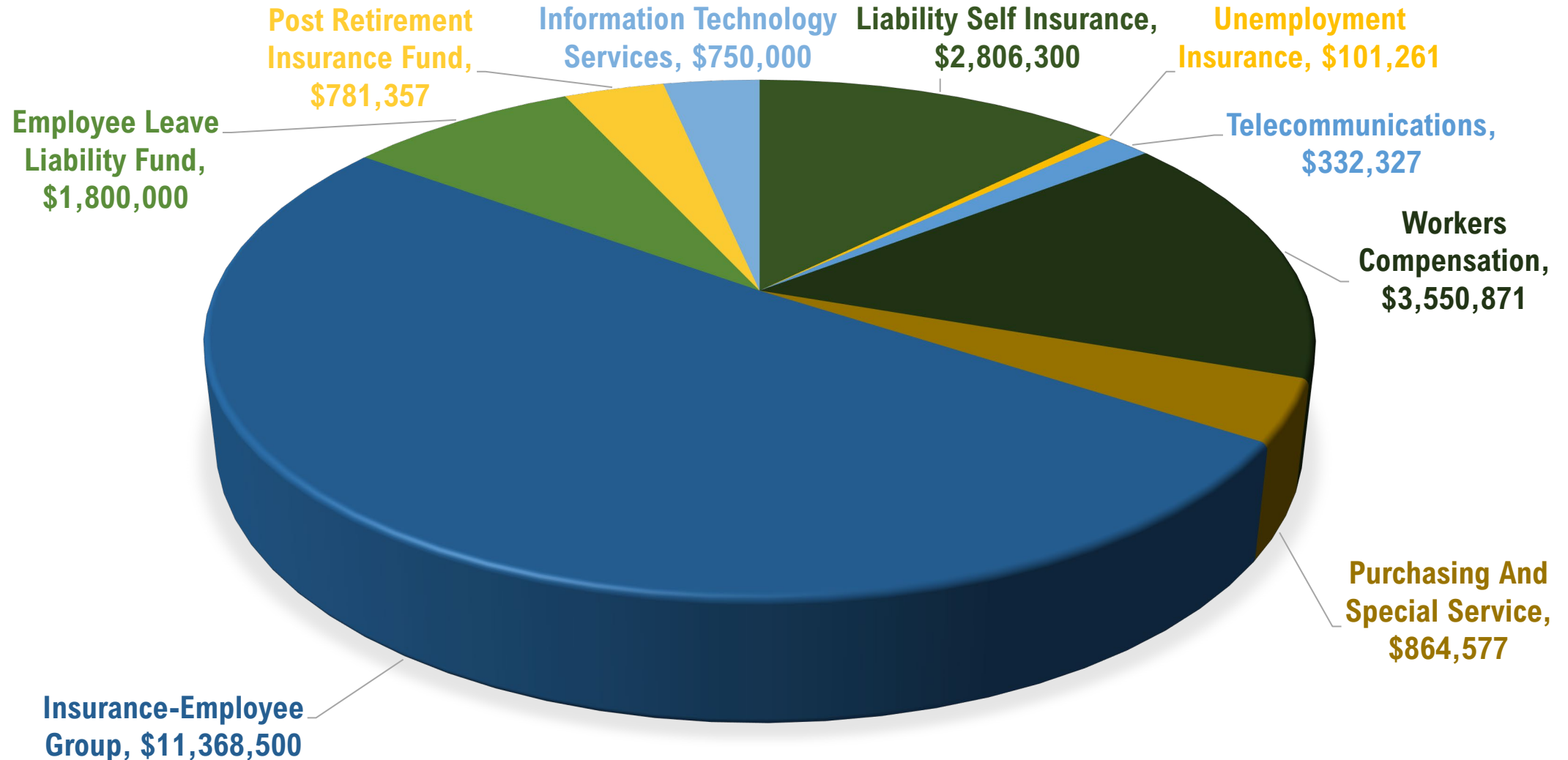
FY 22-23 Budget Summary—Gov. Funds Appropriations



FY 22-23 Budget Summary—Ent. Funds Appropriations



FY 22-23 Budget Summary— ISF Appropriations



FY 22-23 Budget Summary—General Reserves

Beginning General Reserves Balance	\$ 4,000,000
<u>Additional Reserves in FY 22-23 Adopted</u>	<u>\$ 1,000,000</u>
Total General Reserves Balance	\$ 5,000,000*

*2.5% of Governmental Funds less Capital

FY 22-23 Budget Summary—Contingencies by Fund

Fund	Contingencies
General Fund	\$3,387,771
Public Works	\$1,188,741
Public Health	\$793,398
Behavioral Health	\$1,106,961
Behavioral Health Housing	\$26,561
Department of Social Services	\$2,009,675
American Rescue Plan	\$1,195,331
Ambulance	\$4,087,219
Solid Waste Compliance	\$1,013,379
Total	\$14,809,036

Achieving the Board's Priorities

Employee Excellence and Organizational Resilience

- Be the Regional Employer of Choice
 - Negotiate and Implement New Labor Contracts for All Labor Units
 - \$150,000 for Liebert Cassidy Whitmore for labor negotiations
- Implement NeoGov software / Update the annual employee evaluation form and process
 - \$18,000 for NeoGov contract
 - \$50,000 for IT consulting services to assist with implementation



Achieving the Board's Priorities

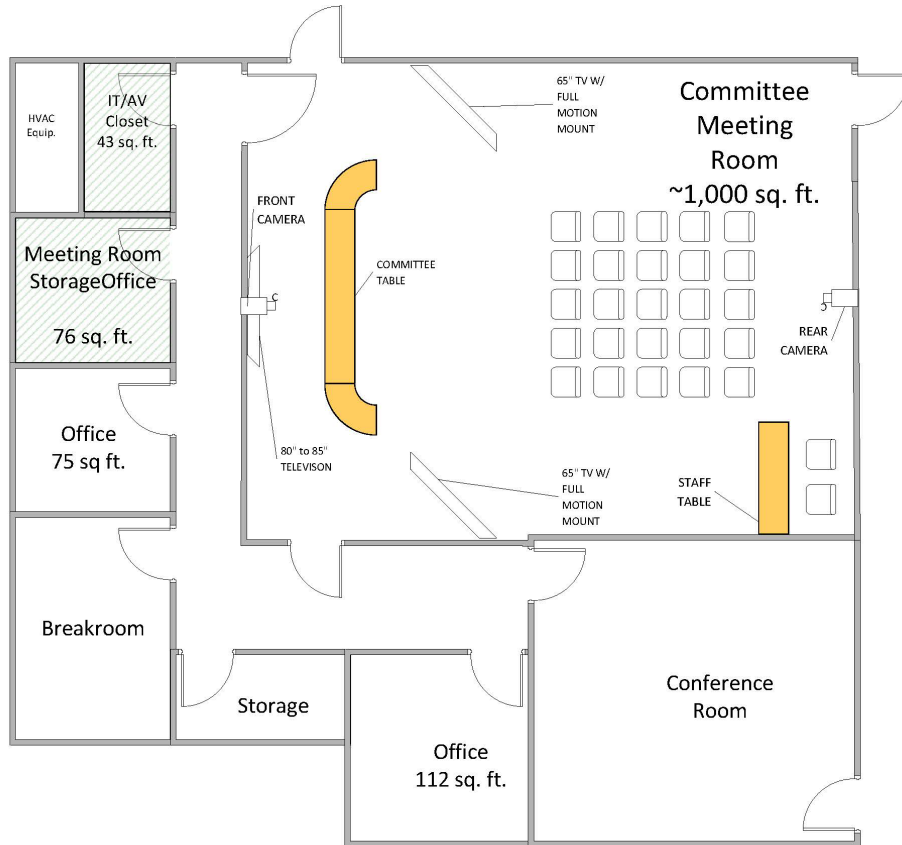
Employee Excellence and Organizational Resilience

- Seek new opportunities to fund current and future services
 - Explore and present options for increased legislative advocacy (staff, consultants, etc.)
 - \$125,000 for water advocacy and supporting staff
- Decrease our organization's vacancy rate
 - Update and create personnel policies
 - \$47,540 for additional HR Analyst I/II/Senior
 - \$10,000 (ARP) for a consultant to assist with policy updates
- Improve customer service through employee development
 - Host 3 county-wide trainings on topics designed to increase leadership ability, emotional intelligence, personal wellness and work effectiveness
 - \$50,000 for county-wide employee development trainings



Achieving the Board's Priorities

Employee Excellence and Organizational Resilience



Committees and Commissions Room Design

- County Organizational Fiscal Stability & Sustainability
 - Reduce redundancies and increase efficiencies in Board Committees and Commissions
 - \$72,000 for IT Tech for operation of Committees and Commissions room

Achieving the Board's Priorities

Community Health and Prosperity

- Develop policies and projects to increase the supply of workforce housing
 - Go live with OpenGov permitting
 - \$33,000 in equipment for plan review, public use, etc.
 - Update Title 17 to complete the scope of work assigned to consultant
 - \$75,000 (ARPA) additional funding to consultant
 - Add Housing Specialist
 - \$105,000 (ARPA) to fund first year of housing specialist



Visionary Homebuilders of California Proposed Complex
in Tuolumne County

Achieving the Board's Priorities

Community Health and Prosperity



- Expand Community services to improve quality of life and outcomes for children, with an emphasis on Adverse Childhood Experiences (ACEs)
 - Expand the opportunity for inmates in need of crises and non-crises mental health services in “real-time.”
 - \$200,000 for contracted BH Clinician services for Probation and MLRJDF

Achieving the Board's Priorities

Community Health and Prosperity

- Increase the supply of transitional housing for those experiencing homelessness and behavioral health clients
 - Establish an outdoor shelter site
 - \$605,000 for a portion of navigation center/emergency shelter site

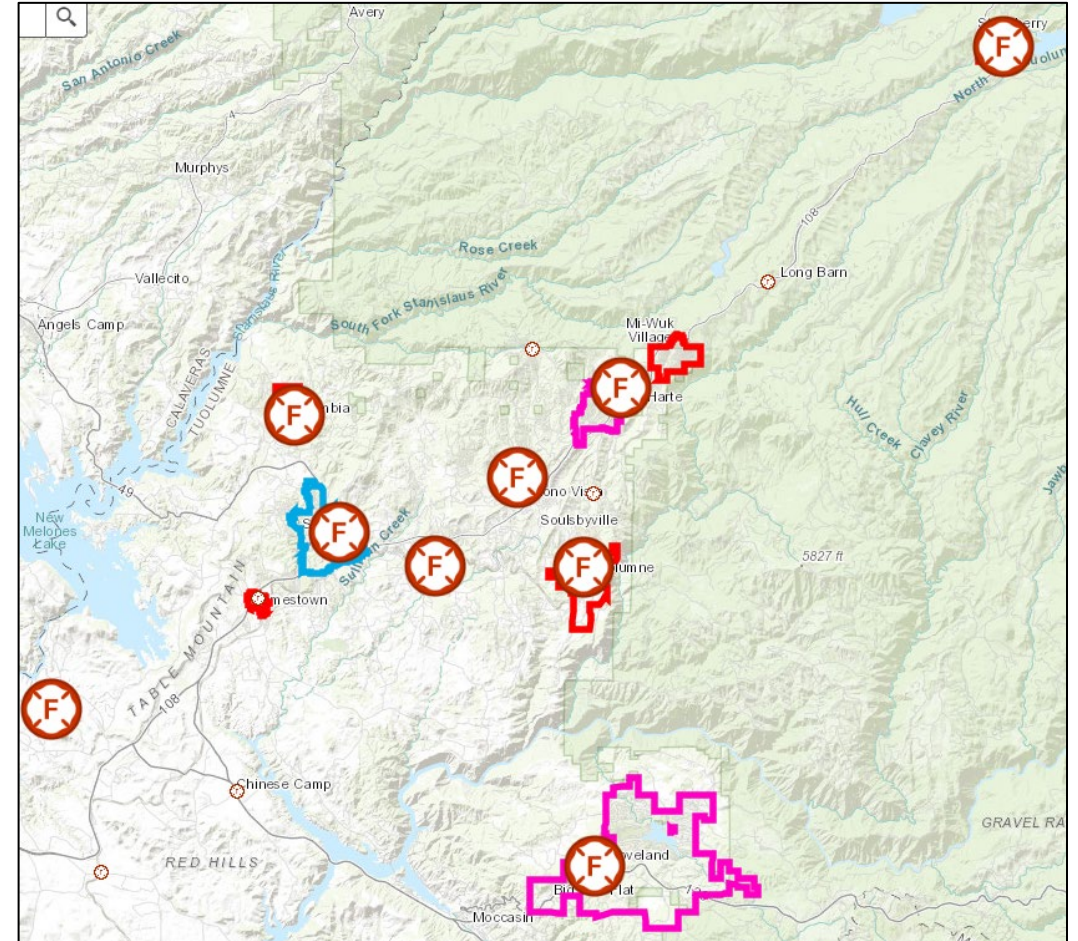


- Partner on policies and projects consistent with the Blue Zones Project, including enhancing parks and trails.
 - Complete Prop 68 grant projects for park improvements at Standard Park.
 - \$400,000 in grant funding for park improvements
 - \$112,000 in equipment for Standard Park
 - \$67,000 for Activity Coordinator at Standard Park

Achieving the Board's Priorities

Fire Prevention and Safety

- Prevent Loss of Life and Property
 - Purchase 1-2 apparatus per FY from TCFD Fleet Replacement Schedule
 - \$740,00 in equipment, including Type 2 Engine
 - Seek grant funding to update Emergency Operations Plan
 - \$75,000 (ARPA) in grant match funds for EOP
 - Complete Standards of Coverage evaluation and present to Board
 - \$70,000 (ARPA) for SOC evaluation
 - Develop a plan to provide county-funded career staffing in greater Groveland area to include a fire station
 - \$1,000,000 (ARPA) amendment to CAL FIRE Contract for Groveland Fire staffing



Fire Stations and Fire District Boundaries in Tuolumne County

Achieving the Board's Priorities

Fire Prevention and Safety

- Stabilize funding to maintain appropriate service levels
 - Develop Community Facilities District (CFD) or other ongoing revenue options for new commercial/residential development
 - \$100,000 in outside counsel—portion for CFD development
 - \$30,000 for financial consultant

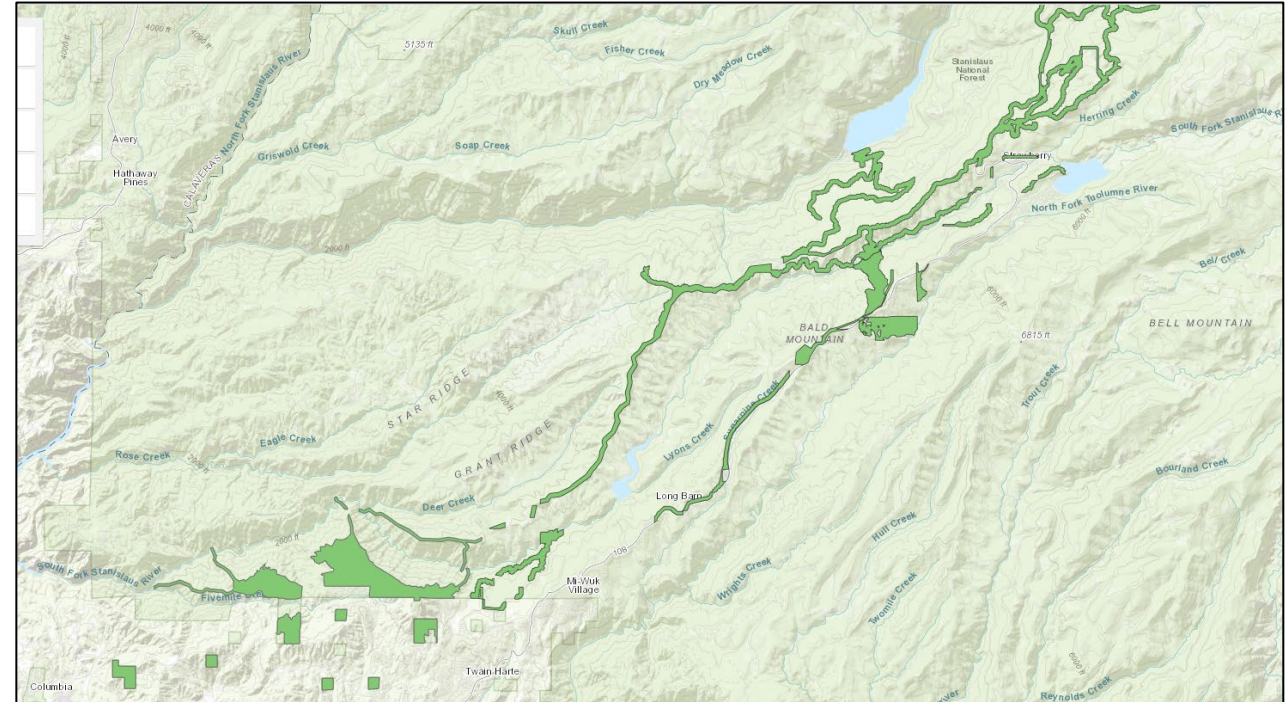


Proposed Terra Vi Project off Highway 120

Achieving the Board's Priorities

Fire Prevention and Safety

- Improve Wildfire Resiliency
 - Construct all 6,200 acres of PODs 1-5 fuel breaks in SERAL Footprint
 - \$11,000,000 for fuel reduction
 - Seek funding for a coordinator for the creation of additional approved Firewise Communities
 - \$175,000 Firesafe Council grant for County Coordinator position



Newly Constructed Fuel Break in Cedar Ridge

Achieving the Board's Priorities

Roads and Infrastructure

- Additional Ingress and Egress routes
 - Apply for funding for roadside brushing to improve 40 miles of County roadway infrastructure and clearance for safer ingress/egress
 - \$320,000 (ARPA) for Masticator
- Raise the County's Pavement Condition Index for roads by increasing road revenues
 - Pave one local minor collector road per year
 - \$1,000,000 (ARPA) for Kewin Mill paving project
 - \$335,000 (ARPA) for Jamestown Road Triple Cape Seal project
 - \$167,048 GF contribution above and beyond Maintenance of Effort requirement



Achieving the Board's Priorities



Roads and Infrastructure

- Provide all residents with access to broadband speed of 25 mbps
 - Hire staff to pursue grants and implement broadband projects in partnership with CPUP
 - \$117,447 (ARPA) for IT Technology Project Manager
 - \$330,000 for Broadband Roadmap project completion
- County Capital and Deferred Maintenance
 - Develop a plan to fund capital infrastructure for historic courthouses
 - \$2,350,000 internal loan over 3 years for courthouse remodels

Achieving the Board's Priorities

Public Safety

- Enhance Community Emergency Preparedness
 - Discuss alert and warning options to include “FM Alert” with Board of Supervisors for emergency notifications and develop a policy on outreach and use, if approved
 - \$20,000 for Tuolumne Safe siren maintenance
- Efficient use of Public Safety resources to deliver comprehensive services
 - Incompetent to Stand Trial—In custody
 - \$2,130,000 for two years to administer a pre-trial jail felony mental health diversion program



Achieving the Board's Priorities

➤ Incident Type

There are several different incident types that can be entered using the internet. Please select one from the list below and continue. If the incident you are reporting has a known suspect, you should instead call us.

Incident Type	Definition	Examples
<input type="radio"/> Animal Complaint	Dog or dogs roaming off leash with no immediate threat. Not to be used for barking dog(s).	Dog or dogs roaming off leash with no immediate threat.
<input type="radio"/> Battery	A physical fight between adults that you want documented.	This is for documentation purposes only of a physical fight between adults in which you do not wish to take further action.
<input type="radio"/> Burglary/Theft Supplements	You have already reported an incident to the Calaveras County Sheriff's Office and have been given a CASE NUMBER. If you do not have your CASE NUMBER from the original incident report, you must contact the Calaveras County Sheriff's Office at 209-754-6500 and obtain the original case number before continuing with this report online.	You now wish either to provide additional information to what you already reported to the Deputy or submit a list of missing or damaged property.
<input type="radio"/> Harassing Phone Call	Unwanted phone calls of an annoying, harassing or threatening nature.	Immediate hang-ups, obscene language, etc. with no known suspects.
<input type="radio"/> Identity Theft	Obtaining someone else's personal identifying information and using it to obtain credit, goods or services.	Someone obtains a credit card using your S.S.N. or obtains phone service using your personal information.
<input type="radio"/> Information	To submit information regarding an incident that you would like documented.	To submit information regarding an incident that you would like documented.
<input type="radio"/> Lost/Found Property	When property is missing or lost. Or	Property that is missing, leaving items

Public Safety

- Increase internal and external efficiencies in the criminal justice system
 - Implement online reporting for the public
 - \$80,000 for Cop-Logic online crime reporting software

Grant-Funded Positions Funded by ARP

The Board has approved the following positions to be funded by the American Rescue Plan for one year:

• Fire Inspector	\$ 72K
• Code Enforcement Investigators (2)	\$162K
• Housing Specialist	\$104K
• IT Project Manager	<u>\$117K</u>
	\$455K

The four positions in the General Fund are considered “grant-funded” and while funded in this FY’s budget with ARP funding, will lose their offsetting revenue after this year.

Was it the Board’s intent that these positions be included permanently in future budgets?

Personnel Changes—General Fund

Fund	Action	Position	FTE Change
Auditor Controller	Add	Assistant Auditor-Controller	1
Board of Supervisors	Delete	Board Clerk I/II	-1
Board of Supervisors	Add	Board Clerk I/II/Senior	1
County Administrator	Add	Administrative Analyst I/II/Senior	1
CDD	Reclassify	Administrative Assistant to Administrative Tech	0
Conflict Division	Add	Office Assistant	0.5
Facilities	Add	Facilities Maintenance Worker I/II	1
Facilities	Add	Groundskeeper I/II	1
HR	Add	HR Analyst I/II/Senior	1
Public Defender	Delete	Grant Funded Legal Assistant	-1
Public Defender	Add	Permanent Legal Assistant	1

Personnel Changes—General Fund

Fund	Action	Position	FTE Change
Sheriff-Coroner	Delete	Sheriff's Clerk II	-1
Sheriff-Coroner	Add	Sheriff's Records Supervisor	1
Sheriff-Communications	Delete	Sheriff's Lead Dispatcher	-1
Sheriff-Communications	Add	Sheriff's Communications Supervisor	1
Jail	Add	Custody Support Technician	1
Standard Park	Add	Activity Coordinator	1
Treasurer	Add	Fiscal Tech	1
Treasurer	Reclassify	Senior Accountant to Assistant Treasurer-Tax Collector	0
Veterans	Add	Veterans Services Representative I/II	1
		Total General Fund FTE Change	9.5

Personnel Changes—Non-General Fund

Fund	Action	Position	FTE Change
Public Health	Delete	Grant Funded Senior Staff Services Analyst	-1
Public Health	Add	Senior Staff Services Analyst	1
Public Health	Delete	Grant Funded Staff Services Analyst I/II	-1
Public Health	Add	Staff Services Analyst I/II	1
Public Health	Delete	Grant Funded Infection Preventionist	-1
Public Health	Add	Infection Preventionist	1
		Total Public Health FTE Change	0
Behavioral Health	Add	Behavioral Health Peer Specialist III	1
Behavioral Health	Add	Behavioral Health Peer Specialist III - Grant Funded	1
Behavioral Health	Delete	Administrative Assistant	-1
Behavioral Health	Add	Administrative Technician	1
Behavioral Health	Add	Staff Services Analyst I/II	1
		Total Behavioral Health FTE Change	3

Personnel Changes—Non-General Fund

Fund	Action	Position	FTE Change
Social Services	Add	Social Worker I/II/III - CWS	1
Social Services	Add	Social Services Supervisor - Housing	1
Social Services	Add	Social Worker I/II/III	3
Social Services	Add	Supervising Staff Services Analyst	1
Social Services	Delete	Senior Staff Services Analyst	-1
Social Services	Add	Office Assistant	1
		Total Social Services FTE Change	6
Airports	Delete	Administrative Assistant	-1
Airports	Add	Administrative Technician	1
		Total Columbia Airport FTE Change	0

American Rescue Plan Funded Expenses for FY 22-23

Expenses added during Recommended Budget

Groveland Fire Staffing	\$1,000,000	Grant match for EOP Update	\$75,000
Technology/Broadband Project Manager	\$115,000	Consultant for Title 17 Update	\$75,000
Kewin Mill Road Paving Project	\$1,000,000	Consultant to Update Personnel Policies	\$10,000
Jamestown Rd. Triple Cape Seal Project	\$335,000	Grant writer for Housing Plan	\$8,000
Housing Specialist for 1 year	\$103,000	Standards of Coverage Evaluation	\$70,000
Animal Control vehicle	\$87,000	CRC Furniture	\$140,000
Bargaining-IHSS	\$100,000	FY 22-23 Recommended Budget	\$3,118,000

American Rescue Plan Funded Expenses for FY 22-23

Expenses added during Adopted Budget

Generator for Probation	\$200,000	Fire Equipment	\$565,000
Cop-Logic Crime Reporting Software	\$80,000	Masticator/Excavator	\$320,000
Bookmobile	\$225,000	Sheriff's Vehicle Equipment	\$120,000
Truck for CDD Inspections	\$55,000	Firesafe Council Request	\$60,000
Vehicle for PW	\$50,000	Siren Maintenance to Tuolumne Safe	\$20,000
Armory Building Assessment	\$50,000	Jamestown Fire Station Furniture	\$10,000
Standard Park Equipment	\$112,000	Tuolumne County Arts	\$50,000
Water Advocacy	\$120,000	FY 22-23 Adopted Budget	\$2,037,000

American Rescue Plan Summary

ARP Beginning Fund Balance	\$ 2,187,189
2 nd Allocation of ARP funds	\$ 5,290,857
ARP Expenses Approved in FY 22-23 Rec. & Adopted	\$ 5,155,000
Remaining in ARP Contingencies	\$ 1,195,331

Tuolumne County Public Defender's Office

Total Appropriations: \$1,810,925

Total FTEs: 9.0

- 1.0 grant-funded FTE Legal Assistant deleted and 1.0 permanent Legal Assistant added
- Attorney Services contract funded by AB109 for 2nd year

Tuolumne County Conflict Division

Total Appropriations: \$660,232

- \$200,000 for 3rd Level Conflict services

Total FTEs: 2.5

- Added permanent 0.5 FTE office assistant; eliminated relief salaries

Recommendation: Approve the resolution adopting the Fiscal Year 2022-23 Adopted Budget limited to the Office of the Public Defender

Auditor-Controller Computations

- GANN Limit: A limit on the amount of tax money that State and Local governments, including school districts can legally spend.
- Proposition 4 (November 1979)
- Appropriation and Computation Limit (Attachment H)

Board Action- Staff Recommendation

Approve the Fiscal Year 2022-23 Adopted Budget *excepting those actions already approved for the Office of the Public Defender, including:*

- All personnel actions outlined in the memo and associated budget documents;
- Capital Projects list;
- The appropriation limit and computation method presented by the Auditor Controller in attachment H; and
- The FY 2022-23 Adopted Budget Resolution as presented in Attachment I

A copy of the full budget package (i.e. budget memo, attachments, controller reports and line-item details) can be viewed at the following link:

<http://www.tuolumnecounty.ca.gov/budget>

Questions