


To: Board Of Directors
 From: Dave Andres, Interim General Manager 
 Subject: Draft Proposed CIP and Rate Study Schedule
 Date: July 14, 2015

PROPOSED CIP AND RATE STUDY SCHEDULE

TUOLUMNE UTILITIES DISTRICT

Week # 1			19-Jul-15 - to - 25-Jul-15	7-14-2015
Day	Date	ACTIVITY	PURPOSE	
Sunday	7/19/2015			
Monday	7/20/2015			
Tuesday	7/21/2015	FINANCE COMMITTEE	REVIEW PRELIMINARY CIP COSTS	
Wednesday	7/22/2015	CIP PROJECTS	STAFF TO PREPARE CIP PROJECT RANKINGS	
Thursday	7/23/2015			
Friday	7/24/2015			
Saturday	7/25/2015			
Week # 2			26-Jul-15 - to - 1-Aug-15	
Day	Date	ACTIVITY	PURPOSE	
Sunday	7/26/2015			
Monday	7/27/2015			
Tuesday	7/28/2015	BOARD MEETING	REVIEW PRELIMINARY DRAFT CIP PROJECT RANKINGS	
Wednesday	7/29/2015			
Thursday	7/30/2015	WATER/WW COM.	REVIEW CIP PROJECTS AND RANKINGS IN DETAIL	
Friday	7/31/2015			
Saturday	8/01/2015			
Week # 3			2-Aug-15 - to - 8-Aug-15	
Day	Date	ACTIVITY	PURPOSE	
Sunday	8/02/2015			
Monday	8/03/2015			
Tuesday	8/04/2015			
Wednesday	8/05/2015			
Thursday	8/06/2015			
Friday	8/07/2015	DRAFT CIP REPORT	STAFF TO PREPARE FINAL DRAFT CIP REPORT	
Saturday	8/08/2015			
Week # 4			9-Aug-15 - to - 15-Aug-15	
Day	Date	ACTIVITY	PURPOSE	
Sunday	8/09/2015			
Monday	8/10/2015		REVIEW DRAFT CIP REPORT AND DIRECT STAFF TO PROCEED ON RATE STUDY / HIRE PUBLIC OUTREACH CONSULTANT	
Tuesday	8/11/2015	BOARD MEETING		
Wednesday	8/12/2015			
Thursday	8/13/2015	PUBLIC OUTREACH	INITIATE PUBLIC OUTREACH PLANNING/CONSULTANT STARTS	
Friday	8/14/2015			
Saturday	8/15/2015			
Week # 5			16-Aug-15 - to - 22-Aug-15	
Day	Date	ACTIVITY	PURPOSE	
Sunday	8/16/2015			
Monday	8/17/2015		REVIEW PRELIMINARY FINANCIAL INFORMATION ON RATE STUDY	
Tuesday	8/18/2015	FINANCE COMMITTEE		
Wednesday	8/19/2015			
Thursday	8/20/2015			
Friday	8/21/2015			
Saturday	8/22/2015			

Week # 6		23-Aug-15 - to - 29-Aug-15	
Day	Date	ACTIVITY	PURPOSE
Sunday	8/23/2015		
Monday	8/24/2015		
Tuesday	8/25/2015	BOARD MEETING	REVIEW DRAFT RATE STUDY INFORMATION
Wednesday	8/26/2015		
Thursday	8/27/2015		
Friday	8/28/2015		
Saturday	8/29/2015		

Week # 7		30-Aug-15 - to - 5-Sep-15	
Day	Date	ACTIVITY	PURPOSE
Sunday	8/30/2015		
Monday	8/31/2015		REVIEW RATE STUDY INFORMATION ON CAPITAL PROJECTS, CAPITAL OUTLAY & EQUIPMENT AND OPERATIONS ISSUES
Tuesday	9/01/2015	WATER/WW COM.	
Wednesday	9/02/2015		
Thursday	9/03/2015		
Friday	9/04/2015	RATE STUDY	STAFF TO PREPARE FINAL DRAFT RATE STUDY REPORT
Saturday	9/05/2015		

Week # 8		6-Sep-15 - to - 12-Sep-15	
Day	Date	ACTIVITY	PURPOSE
Sunday	9/06/2015		
Monday	9/07/2015	LABOR DAY	TUD HOLIDAY
Tuesday	9/08/2015	BOARD MEETING	FINAL RATE STUDY REPORT REVIEWED BY BOARD
Wednesday	9/09/2015	PUBLIC OUTREACH	STAFF/CONSULTANT PREPARES PUBLIC INFORMATION
Thursday	9/10/2015	PROGRAM INITIATED	MATERIALS FOR DISTRIBUTION AND OTHER ACTIVITIES
Friday	9/11/2015		
Saturday	9/12/2015		

Week # 9		13-Sep-15 - to - 19-Sep-15	
Day	Date	ACTIVITY	PURPOSE
Sunday	9/13/2015		
Monday	9/14/2015		
Tuesday	9/15/2015	FINANCE COMMITTEE	REVIEW RATE STUDY
Wednesday	9/16/2015	COMMUNITY MEETINGS	PREPARE COMMUNITY MEETING SCHEDULE / MAILER
Thursday	9/17/2015		
Friday	9/18/2015		
Saturday	9/19/2015		

Week # 10		20-Sep-15 - to - 26-Sep-15	
Day	Date	ACTIVITY	PURPOSE
Sunday	9/20/2015		
Monday	9/21/2015		
Tuesday	9/22/2015	BOARD MEETING	AUTHORIZE SENDING OUT PROPOSITION 218 PUBLIC HEARING NOTICES FOR PUBLIC HEARING ON NOVEMBER 10, 2015
Wednesday	9/23/2015		
Thursday	9/24/2015		
Friday	9/25/2015	PROP. 218 NOTICES	STAFF MAILED OUT PROPOSITION 218 NOTICES
Saturday	9/26/2015		

Week # 11 27-Sep-15 to - 3-Oct-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	9/27/2015		
Monday	9/28/2015		
Tuesday	9/28/2015	COMMUNITY MEETINGS	CONDUCT COMMUNITY MEETINGS
Wednesday	9/30/2015	COMMUNITY MEETINGS	
Thursday	10/01/2015	COMMUNITY MEETINGS	
Friday	10/02/2015		
Saturday	10/03/2015		

Week # 12 4-Oct-15 - to - 10-Oct-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	10/04/2015		
Monday	10/05/2015		
Tuesday	10/06/2015	COMMUNITY MEETINGS	CONDUCT COMMUNITY MEETINGS
Wednesday	10/07/2015	COMMUNITY MEETINGS	
Thursday	10/08/2015	COMMUNITY MEETINGS	
Friday	10/09/2015		
Saturday	10/10/2015		

Week # 13 11-Oct-15 - to - 17-Oct-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	10/11/2015		
Monday	10/12/2015		
Tuesday	10/13/2015	BOARD MEETING	UPDATE ON STATUS OF RATE STUDY PROCESS
Wednesday	10/14/2015		
Thursday	10/15/2015		
Friday	10/16/2015		
Saturday	10/17/2015		

Week # 14 18-Oct-15 - to - 24-Oct-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	10/18/2015		
Monday	10/19/2015		
Tuesday	10/20/2015	FINANCE COMMITTEE	REVIEW FINANCIAL ISSUES RELATED TO RATE STUDY PROCESS
Wednesday	10/21/2015		
Thursday	10/22/2015		
Friday	10/23/2015		
Saturday	10/24/2015		

Week # 15 25-Oct-15 - to - 31-Oct-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	10/25/2015		
Monday	10/26/2015		
Tuesday	10/27/2015	BOARD MEETING	UPDATE ON STATUS OF RATE STUDY PROCESS
Wednesday	10/28/2015		
Thursday	10/29/2015		
Friday	10/30/2015		
Saturday	10/31/2015		

Week # 16 1-Nov-15 - to - 7-Nov-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	11/01/2015		
Monday	11/02/2015		
Tuesday	11/03/2015		
Wednesday	11/04/2015		
Thursday	11/05/2015		
Friday	11/06/2015		
Saturday	11/07/2015		

Week # 17 8-Nov-15 - to - 14-Nov-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	11/08/2015		
Monday	11/09/2015		
Tuesday	11/10/2015	BOARD MEETING	PUBLIC HEARING ON ADOPTING RATE ORDINANCE AND CIP
Wednesday	11/11/2015	VETERANS DAY	TUD HOLIDAY
Thursday	11/12/2015		
Friday	11/13/2015		
Saturday	11/14/2015		

Week # 18 15-Nov-15 - to - 21-Nov-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	11/15/2015		
Monday	11/16/2015	REVISE BILLING SYSTEM	30-DAY PERIOD BEGINS TO RE-PROGRAM BILLING SYSTEM
Tuesday	11/17/2015	FINANCE COMMITTEE	UPDATE ON STATUS OF RATE STUDY IMPLEMENTATION
Wednesday	11/18/2015		
Thursday	11/19/2015		
Friday	11/20/2015		
Saturday	11/21/2015		

Week # 19 22-Nov-15 - to - 28-Nov-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	11/22/2015		
Monday	11/23/2015		
Tuesday	11/24/2015	BOARD MEETING	UPDATE ON STATUS OF RATE STUDY IMPLEMENTATION
Wednesday	11/25/2015		
Thursday	11/26/2015	THANKSGIVING	TUD HOLIDAY
Friday	11/27/2015	THANKSGIVING	TUD HOLIDAY
Saturday	11/28/2015		

Week # 20 29-Nov-15 - to - 5-Dec-15			
Day	Date	ACTIVITY	PURPOSE
Sunday	11/29/2015		
Monday	11/30/2015		
Tuesday	12/01/2015		
Wednesday	12/02/2015		
Thursday	12/03/2015		
Friday	12/04/2015		
Saturday	12/05/2015		